



County of Los Angeles CHIEF EXECUTIVE OFFICE

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November 19, 2012

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
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From: William T Fujioka
Chief Executive Officer

DEPARTMENT OF ANIMAL CARE AND CONTROL'S REQUEST TO APPOINT MS. CAROL BAKER (EMPLOYEE NO. 456898) TO THE POSITION OF CHIEF DEPUTY DIRECTOR, ANIMAL CARE AND CONTROL (UNCLASSIFIED)

The Department of Animal Care and Control with the support of the Chief Executive Office (CEO) requests approval to appoint Ms. Carol Baker to the vacant and budgeted position of Chief Deputy Director, Animal Care and Control (UC), Item No. 2996, at an annual base salary of \$147,409. The base salary placement for Ms. Baker onto Management Appraisal and Performance Plan (MAPP) Tier I Salary Range R14, the Board approved range for this position, will place Ms. Baker slightly above the control point. This salary is recommended based on Ms. Baker's extensive experience and the roles and responsibilities she will perform as Chief Deputy Director for Animal Care and Control.

As Chief Deputy Director, Ms. Baker will report to the Director, Marcia Mayeda. She will be responsible for planning, evaluating, and directing the day to day operations of the Department. These duties include formulating public policy, directing the administrative and operational functions, ensuring excellent service delivery, maintaining effective relations with external stakeholders, managing controversial situations, dealing effectively with the media, and maintaining excellent relationships with public and private officials, community groups, and private residents.

Ms. Baker has 13 years of experience leading and managing constituent based service operations at several organizations. Currently a Division Chief at the Department of

"To Enrich Lives Through Effective And Caring Service"

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Beaches and Harbors, Ms. Baker previously served as Director of the Public Policy and Public Affairs Departments at First 5 LA for four years. Additionally, Ms. Baker spent nine years in the Los Angeles County District Attorney's office where she served as Director of the Bureau of Crime Prevention and Youth Services. In these roles, Ms. Baker has shown tremendous proficiency in managing constituent services in emotionally charged situations. She is regarded for her skills in internal and external leadership, staff management, stakeholder outreach and external relations.

In accordance with policy on managerial appointments, unless otherwise instructed by your Board by December 5, 2012, the CEO will advise Animal Care and Control that authorization has been granted to proceed with Ms. Baker's appointment to Chief Deputy Director, Animal Care and Control (UC), at an annual base salary of \$147,409, effective no sooner than December 6, 2012.

If you have any questions, please contact me, or your staff may contact Steve Masterson at (213) 974-8481

WTF:BC:ES
SJM:AP:ra

c: Department of Animal Care and Control
Executive Office, Board of Supervisors
County Counsel

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